



2020 Baytown Youth Fair Shop Til Ya Drop for Scholarships



CRAFT SHOW

Booth Space Leasing Information/Contract

Date/Time: Saturday, November 07, 2020, 10 am – 3pm

Location: Baytown Youth Fair (BYF), 7900 North Main (North of I-10)

Setup: Setup is Saturday, November 7, 2020 from 7:30 am to 9:30 am. Booth Space Lessee (“Lessee”) will be provided 1 each 6’ folding table and 2 chairs. Electricity is available on first come first paid basis. Not all spaces will have electricity. If Lessee requires additional tables/chairs/displays it will be their responsibility to provide. If outside and Lessee would like shade Lessee will need to provide tent/canopy. Outside ONLY can bring a quiet generator.

Tear down: Will begin immediately after the show ends at 3 pm, no booth shall be dismantled prior to that time. Failure to comply will remove you from our mailing list.

Fees/Info: Space lease for \$35 each indoors no electricity, \$40 each indoors with electricity, \$30 outdoors no electricity. Spaces are approximately 10’ x 10’.

There will be only one of the Major Brand items, i.e. Scentsy, Tupperware, etc. the first one paid will be accepted. Other items cannot guarantee will be the only Lessee selling.

Lessee Selling Food/Drink Items (including prepackaged items): Lessee **MUST** obtain a Temporary Food Permit **NO LATER THAN 48 HOURS PRIOR** to the event from the Baytown Health Department, 220 West Defee, Baytown, TX 77520, telephone (281) 420-5384. To download a Temporary Food Permit Application, visit www.baytown.org. To avoid duplications, only pre-approved menu items can be sold. Please list all the items you wish to sell on the form below. Menu items will be accepted on a first-come first paid basis. Lessee will be required to show permit before setting up. If permit is not provided Lessee will not be able to setup and fees will be forfeited.

Inclement Weather Clause: If the event is canceled in advance due to inclement weather, all space fees will be rolled over to the next event. If the event is held and is rained out while in progress, no refunds will be issued. The event will continue operation during rain except when it is determined that the weather impairs safety of the public or event staff.

BYF reserves the right to prohibit sales or distribution of any and all printed or other items which may be considered objectionable to the organization. In accordance with the City of Baytown Ordinance.

LIABILITY: Lessee agrees to hold BYF and its agents harmless from any and all liability whatsoever.



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Business Name: _____

Contact Person: _____ **Phone No.:** _____

Address: City/State/Zip: _____

Email Address: _____

Check if you WILL be bringing a generator (outside booth only) :

Items to be sold and/or displayed: _____

Booth Space:

Quantity:

_____ booth space(s) @ inside no electricity \$35 each = \$ _____

_____ booth space(s) @ inside electricity \$40 each = \$ _____

_____ booth space(s) @ outside no electricity \$30 each = \$ _____

I have read the above Booth Space Leasing Information and agree to the terms and conditions thereof.

Signature: _____ **Date:** _____

(This contract must be signed and dated)

Make checks payable to BYF and mail to:

Baytown Youth Fair
P. O. Box 621
Baytown, TX 77522-0621

Or PayPal is available, contact Kim Davis, for PayPal information.

For additional information contact:
Kim Davis, 832-457-7659, byffundraising@yahoo.com or
Carrie Sedivec, 832-262-6004

For Office Use: Date Received _____ Amount Received: _____

Received By: _____ Date Postmarked: _____ Check #/Cash/PayPal _____

Booth # Assigned: _____