

**BAYTOWN YOUTH FAIR
VENDOR RENTAL AGREEMENT
Chairperson: Baytown Youth Fair Board of Directors**

I, _____ known here as Exhibitor (Lessee) and acting as an official representative of

NAME OF VENDOR/EXHIBITOR

Do hereby agree to rent exhibit space in or around the exhibit area of the Baytown Youth Fair and Rodeo from April 30, 2018 to May 5, 2018. Exhibitor further agrees to pay the sum of \$100.00 for the 12' x 12' space. The Lessee will need to provide shade and there is NO electricity available.

THE TOTAL AMOUNT DUE SHALL BE RECEIVED BY THE BAYTOWN YOUTH FAIR IN THE FORM OF CASH, CASHIERS CHECK, CREDIT CARD OR MONEY ORDER NO LATER THAN 5:00 PM, THURSDAY, APRIL 12, 2018. FAILURE TO COMPLY WILL RESULT IN IMMEDIATE CANCELLATION OF THIS CONTRACT!

ABSOLUTELY NO PERSONAL CHECKS WILL BE ACCEPTED!

*Please accept our sincere "Thank You!" on behalf of the youth of our area.
We appreciate your support of Baytown/Highlands Youth and Education.*

List items to be sold, distributed or displayed. Items not listed cannot be sold without prior approval of the Vendor Rental Chairman or their designated representative:

1ST CHOICE: _____ 2ND CHOICE: _____

Baytown Youth Fair reserves the right to limit duplication of items, or delete questionable items to be sold or given away.

I acknowledge that I have received and read the policies and general information governing exhibitors and use of the premises of the Baytown Youth Fair and agree to abide by all such information and policies.

Agreed on the _____ day of _____, 2018. Lessee: _____
Legible **PRINTED** name

Phone: _____ Address: _____ City: _____, State _____ Zip _____

Signature: _____ Date: _____

Approved and Accepted by the Baytown Youth Fair by: _____

Signature: _____ Amount Received: _____

Date/Time Received: _____

This contract is not effective until accepted and signed by an officer/agent of the Baytown Youth Fair.

PLEASE READ GENERAL INFORMATION AND POLICIES ON 2ND PAGE OF THIS CONTRACT!

**GENERAL INFORMATION AND POLICIES
RULES AND REGULATIONS
BAYTOWN YOUTH FAIR
VENDOR RENTAL AGREEMENT**

MAILING ADDRESS: PO Box 621 Baytown, TX 77522

LOCATION OF EVENT: Baytown Fairgrounds, 7900 North Main, Baytown, Texas

DATES & TIMES:

Monday, April 30, 2018 (move in) any time after 12 noon

Tuesday, May 1, 2018 6pm-10pm (vendor can open earlier & remain open longer if so desired)

Wednesday, May 2, 2018 6pm-10pm (vendor can open earlier & remain open longer if so desired)

Thursday, May 3, 2018 6pm-10pm (vendor can open earlier & remain open longer if so desired)

Friday, May 4, 2018 6pm-10pm (vendor can open earlier & remain open longer if so desired)

Saturday, May 5, 2018 12pm-10pm (vendor can open earlier & remain open longer if so desired) this is the Baytown Youth Fair Concert day. The Vendor will be given two (2) Rodeo Tickets for this night upon receipt of payment and acceptance of Vendor Rental Agreement. If the Vendor requires more than two (2) workers in the booth, the Vendor will be required to purchase additional rodeo tickets. Also, there will be no moving out before 30 minutes after the Concert has concluded.

NO EXCEPTIONS

Sunday, May 6, 2018 move out by 12:00 noon.

Vendor has the option to be open all days or choose, but Baytown Youth Fair is not liable for theft etc. when booth is unmanned.

The Vendor agrees as follows:

1. Booths must be occupied by a single business only. Vendors representing different businesses cannot share booth space.
2. Crepe paper or any other highly flammable materials will not be permitted.
3. Booths must be staffed during show hours.
4. All taxes are the sole responsibility of the Vendor. If vendor is selling merchandise to the public, vendors Sales Tax Permit must be prominently displayed in the vendor booth space.
5. To hold the Baytown Youth Fair, its officer, directors, agents, and volunteers free of any and all liability what-so-ever.
6. To use no more than their allotted space. Vendors found using more than their allotted space will be charged for an extra booth. There are absolutely NO outside sales allowed. Vendor will not be able to attract patron by standing outside their designated space, using horns or any other similar instruments.
7. Ice, carbonated drinks and bottled water will be sold to vendors by the Baytown Youth Fair. Vendor will not be allowed to bring ANY ice, carbonated drinks, bottled water or beer on Saturday, May 5, 2018.

No refunds, no cancellations, NO EXCEPTIONS.

Vendor assumes complete liability for all occurrences within the booth space or with immediate customers.

Vendor agrees **NOT** to sell any alcoholic beverages.

Vendor agrees **NOT** to sell any lighters or weapons of any kind including pocket knives. **THIS INCLUDES ANY ITEM WHICH FIRES A PROJECTILE BY ANY MEANS THAT IS CAPABLE OF BREAKING LIGHT FIXTURES, BULBS OR PRODUCING ANY KIND OF INJURY TO AN INDIVIDUAL!**

Vendor agrees **NOT** to sell any T-shirts, caps and/or any item bearing the Baytown Youth Fair logos.

Vendor agrees to provide any tables, chairs or other display material, which may be needed. Rental items (tables & chairs) will **NOT** be available from the Baytown Youth Fair.

Vendors understand that there can be various entertainment inside and outside the Vendor area and there will be some noise from this entertainment. The purpose of this entertainment is to build traffic to the vendor booths. Excessive noise by the vendors is **NOT** permitted.

Vendors selling food to the public will be required to prominently display their health permit and should be aware that the City of Baytown Health Department will be inspecting their booths.

No vendor will be allowed to ask patrons to provide names, addresses or any other personal information that will result in the changing of long distance phone service.

Miscellaneous:

- This contract shall not become effective until accepted by the Baytown Youth Fair. There will be no changes or additions after this agreement has been approved by an agent of the Baytown Youth Fair.
- Vendor will provide his/her own trash cans and clean up inside his/her own booth space daily.
- The Commercial Exhibit Chairman or their designated representative will make periodic inspections of booth space. Any items, which are of concern, can be removed from your booth space and will not be allowed to be sold for the duration of the event.
- All vendors and their employees must conduct themselves in an appropriate, business-like manner at all times. Failure to comply with this rule will be grounds for eviction without refund.
- Vendor will pay for all Workman's Compensation, FICA or withholding taxes for any and all employees or agents that work in their booths and any and all sales taxes required by federal, state or local law.

- All food booths are required to have a Food Permit. If you have food in your booth, contact the Baytown Health Department for further instructions.
- Baytown Youth Fair reserves the right to reject any contract for any reason.
- Vendors leaving items in or about their booth space or remaining on the grounds after 12:00 noon on Sunday, May 6, 2018 for any reason will be charged an addition fee of \$50.00 per day for storage.

KEEP THIS INFORMATION FOR YOUR RECORDS